

LICENSING URGENT BUSINESS SUB COMMITTEE INFORMATION SHEET

TYPE OF APPLICATION: APPLICATION FOR RENEWAL OF A PRIVATE HIRE DRIVER'S LICENCE

APPLICANT: Various

PREMISES: N/A

DESCRIPTION

- Validity of renewal applications submitted early

COMMITTEE GUIDELINES

Guidance attached to the application form states that renewal applications cannot be submitted more than two months prior to the expiry of the licence.

OPTIONS FOR DISPOSAL

- Refuse applications as invalid
- Process applications in normal fashion
- Process applications but require applicants to attend Committee to explain early submission regardless of any representations/objections.